

Journal of Proceedings

OF THE COMMON COUNCIL OF THE CITY OF OLEAN, N.Y.

December 14, 2021

VIA ZOOM

COUNTY OF CATTARAUGUS

STATE OF NEW YORK

A Regular Meeting of the Olean Common Council of the City of Olean was held on Tuesday, December 14, 2021 at 6:05 p.m.

PRESENT: *Aldermen Crawford, Witte, Panus, Gonzalez, Barnard, Robinson, and Anastasia*

ABSENT: *None*

OFFICIALS: *Mayor William Aiello; Frank Caputo, City Clerk; Lens Martial, City Auditor; Bob Ring, Director of Public Works, and Tiffany Taylor, Managerial Confidential Administrative Secretary*

At this time a prayer was given by Mr. Caputo, followed by a salute to the flag.

READING, CORRECTING, AND APPROVAL OF THE MINUTES OF THE PREVIOUS REGULAR MEETING

A motion to approve the minutes of the November 23, 2021 Regular Meeting was made by Alderman Crawford, seconded by Alderman Anastasia. Voice vote, ayes all. Motion carried.

COMMITTEE REPORTS & UNFINISHED COUNCIL BUSINESS

Report from Committee of the Whole on PL #83-21, to authorize the Mayor to sign and submit an application for funding to National Grid under the Urban Center / Commercial District Revitalization Program in connection with electric costs for the Walkable Olean Phase III Project. Committee recommends approval. Referred to City Attorney for Resolution.

Report from Committee of the Whole on PL #84-21, to authorize the Mayor to execute a Cost Plus Fixed Fee Consultant Agreement with C&S Companies for the Construction Observation and Administration of the Runway 4-22 Rehabilitation at the Cattaraugus County – Olean Airport. Committee recommends approval. Referred to City Attorney for Resolution.

COMMUNICATIONS FROM THE MAYOR

Notice of Retirement – Firefighter Sean McLaughlin, effective January 7, 2022

Notice of Retirement – Firefighter Stephen Zlockie, effective January 7, 2022

Notice of Retirement – City Forester Susan Cooper, effective January 31, 2022

MISCELLANEOUS COMMUNICATIONS

None

CITY OFFICIAL REPORTS

Monthly Report of the City Auditor – month ended October 2021

Monthly Report of the City Auditor – month ended November 2021

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PROPOSED LEGISLATION AND REFERRALS

PL #83-21: (Aiello) To authorize the Mayor to sign and submit an application for funding to National Grid under the Urban Center / Commercial District Revitalization Program in connection with electrical costs for the Walkable Olean – Phase III Project. Referred to Committee of the Whole Tuesday, December 14, 2021 by Council President.

PL #84-21: (Aiello) To authorize the Mayor to execute a Cost Plus Fixed Fee Consultant Agreement with C&S Companies for the Construction Observation and Administration of the Runway 4-22 Rehabilitation at the Cattaraugus County- Olean Airport. Referred to Committee of the Whole Tuesday, December 14, 2021 by Council President.

PUBLIC COMMENT/INPUT

Alderman Witte explained that this has been a rough week for the City, and she would like to adjourn tonight in memory of former mayor William Quinlain and Firefighter Tracy Veno.

FINANCE / BILLS

None

RESOLUTIONS

RESOLUTION #90-21

PL #73-21

By Alderman Barnard, Seconded by Alderman Crawford

TO AMEND THE CITY OF OLEAN CODE OF ORDINANCES SECTION 24-176 TO AUTHORIZE THE INSTALLATION OF A “DO NOT BLOCK DRIVEWAY” SIGN BETWEEN 516 WEST STATE STREET AND 518 WEST STATE STREET

RESOLVED, that the City of Olean Code of Ordinances Section 24-176 is hereby amended to include the following:

Between 516 West State Street and 518 West State Street

RESOLVED, that the Common Council hereby authorizes the installation of a “Do Not Block Driveway” sign between 516 West State Street and 518 West State Street.

RESOLVED, that this Resolution is hereby effective immediately.

ROLL CALL, AYES ALL. MOTION CARRIED.

RESOLUTION #98-21

PL #83-21

By Alderman Robinson, Seconded by Alderman Witte

TO AUTHORIZE THE MAYOR TO SIGN AND SUBMIT AN APPLICATION FOR FUNDING TO NATIONAL GRID UNDER THE URBAN CENTER / COMMERCIAL DISTRICT REVITALIZATION PROGRAM IN CONNECTION WITH ELECTRICAL COSTS FOR THE WALKABLE OLEAN PHASE III PROJECT

WHEREAS, the National Grid Urban Center / Commercial District Revitalization Program provides matching grants of up to \$100,000 to local municipalities with a population restriction of 10,000 to 14,999 residents, development corporations, universities, and medical complexes undertaking major neighborhood revitalization projects tied to specific investments in vacant / underutilized structures, neighborhoods, and sites within the urban core; and

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WHEREAS, the City is eligible to apply for additional funding through National Grid's Urban Center / Commercial District Revitalization Program for costs associated with new lighting and pedestrian signals; and

WHEREAS, the proposed Walkable Olean Phase III Project electric costs have been determined to be \$100,000;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor is authorized to sign and submit a grant application to National Grid through its Urban Center / Commercial District Revitalization Program in the amount of \$100,000 for electric costs associated with the Walkable Olean Phase III Project.

RESOLVED, that the Mayor is hereby authorized to execute any contracts, documents, and instruments associated with the aforementioned Program.

RESOLVED, that this Resolution is hereby effective immediately.

ROLL CALL, AYES ALL. MOTION CARRIED.

RESOLUTION #99-21

PL #84-21

By Alderman Anastasia, Seconded by Alderman Panus

TO AUTHORIZE THE MAYOR TO EXECUTE A COST PLUS FIXED FEE CONSULTANT AGREEMENT WITH C&S COMPANIES FOR THE CONSTRUCTION OBSERVATION AND ADMINISTRATION OF THE RUNWAY 4-22 REHABILITATION AT THE CATTARAUGUS COUNTY – OLEAN AIRPORT

WHEREAS, C&S Companies has presented a proposal for required services for the Construction Observation and Administration portion of the Runway 4-22 Rehabilitation Project at the Cattaraugus County- Olean Airport with grant assistance from the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) and the New York State Department of Transportation (NYSDOT); and

WHEREAS, the proposal includes construction contract administration and full-time construction observation during the milling and placement of a bituminous truing and levelling course, followed by a nominal 2-incho overlay, of the airport runway, to include full depth pavement reconstruction of up to 10% of pavement area and crack repairs; and

WHEREAS, C&S Companies shall also assist the City of Olean in the preparation of paperwork required to secure funds from the FAA and NYSDOT for the Project;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Olean authorizes the Mayor to execute a Cost Plus Fixed Fee Consultant Agreement with C&S Companies for the Construction Observation and Administration portion of the SRE Pavement Reconstruction Project at the Cattaraugus County – Olean Airport.

RESOLVED, that this Resolution is effective immediately.

ROLL CALL, AYES ALL. MOTION CARRIED.

ADJOURNMENT

Motion to adjourn in memory of William Quinlain and Tracy Venio was made by Alderman Crawford, seconded by Alderman Gonzalez. Voice vote, ayes all. Motion carried. Meeting adjourned at approximately 6:30 p.m.

Lens Martial, City Clerk

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Mayor William J. Aiello

John Crawford, Council President

I hereby approve the foregoing minutes
Dated: ____/____/____

STATE OF NEW YORK
COUNTY OF CATTARAUGUS
CITY OF OLEAN

I, Lens Martial, City Clerk of the City of Olean, do hereby certify that the foregoing minutes of the Common Council of the City of Olean is the true and correct copy of the whole thereof.

Lens Martial, City Clerk